



STUDY ABROAD CANADA

LANGUAGE INSTITUTE

2015 Private Classes Registration Form

Tel: (902) 628-2379 Fax: (902) 892-1198

Email: privateclasses@studyincanada.ca Web: <http://www.studyincanada.ca>

Student's Name		
<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss	First Name	Family Name
Date of Birth (day/month/year)	Last grade completed:	
Parental Contact Information (for students under 18)		
<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	First Name	Family Name
Contact Address:		
City	State/Province	Tel:
Postal Code	Country	Fax:
Cell phone:	E-mail:	
Emergency Contact Information	Contact Name	Relationship
Tel:	Cell phone:	Fax:

TUTORING SUBJECTS:

In what subject areas do you need tutoring?

English as a Second Language (ESL) Skills:

- Accent reduction/Pronunciation
- Business English
- Academic Writing
- Listening/Speaking
- Reading
- Grammar
- Test Preparation (TOEFL, TOEIC, or CanTEST)
- Other (Please specify.)

Regular School Content:

- English
- Mathematics
- Science
- Biology
- Chemistry
- Physics
- Social Studies
- French
- Other (Please specify.)

Do you know your TOEFL or TOEIC score? _____

Program Selection and Tuition

One 50-minute lesson (\$35.00)

How many days each week do you want to receive tutoring?

- 1 day per week
- 2 days per week
- 3 days per week
- 4 days per week
- 5 days per week
- 6 days per week

How many weeks of lessons do you want to register for? _____

On what date do you want to begin your lessons? _____

(Please write start date.)

I am available for tutoring on the following days at the times specified. (Please check.) We will try to arrange your tutoring lessons at times you choose, but we are not always able to guarantee your specified times.

- | | | | | |
|--|---|---|--|--|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Tuesday | <input type="checkbox"/> Wednesday | <input type="checkbox"/> Thursday | <input type="checkbox"/> Friday |
| <input type="checkbox"/> 3:00 – 3:50 | <input type="checkbox"/> 3:00 – 3:50 | <input type="checkbox"/> 3:00 – 3:50 | <input type="checkbox"/> 3:00 – 3:50 | <input type="checkbox"/> 3:00 – 3:50 |
| <input type="checkbox"/> 4:00 – 4:50 | <input type="checkbox"/> 4:00 – 4:50 | <input type="checkbox"/> 4:00 – 4:50 | <input type="checkbox"/> 4:00 – 4:50 | <input type="checkbox"/> 4:00 – 4:50 |
| <input type="checkbox"/> 5:00 – 5:50 | <input type="checkbox"/> 5:00 – 5:50 | <input type="checkbox"/> 5:00 – 5:50 | <input type="checkbox"/> 5:00 – 5:50 | <input type="checkbox"/> 5:00 – 5:50 |
| <input type="checkbox"/> 6:00 – 6:50 | <input type="checkbox"/> 6:00 – 6:50 | <input type="checkbox"/> 6:00 – 6:50 | <input type="checkbox"/> 6:00 – 6:50 | <input type="checkbox"/> 6:00 – 6:50 |
| <input type="checkbox"/> 7:00 – 7:50 | <input type="checkbox"/> 7:00 – 7:50 | <input type="checkbox"/> 7:00 – 7:50 | <input type="checkbox"/> 7:00 – 7:50 | <input type="checkbox"/> 7:00 – 7:50 |

Saturday

- | | | |
|------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> 9:00-9:50 | <input type="checkbox"/> 10:00-10:50 | <input type="checkbox"/> 11:00 – 11:50 |
|------------------------------------|--------------------------------------|--|

Assessment Fee \$50

Students who begin tutoring lessons at Study Abroad Canada Language Institute will receive an initial assessment to determine their strengths and weaknesses in the skill area(s) where they are requesting assistance. Students will also receive periodic assessments.

Request for Admission

With this form, I am sending you (Please check.)

\$50.00 Assessment fee

I am paying my assessment and tuition fees by:

- Visa
 Mastercard

- Cash
 Cheque

Amount:

Card Number:

Expiry Date:

I have read the information concerning programs, registration, fees, refunds, and understand it.

Signature: _____

Date: _____

Payment and Refund Policy

1. Students are expected to pay for a minimum of four 50-minute lessons and must use at least 1 lesson per week. These four lessons must be paid prior to the start of the first lesson and are non-refundable.
2. If a student books and pays for more than four lessons and a student wishes to cancel those lessons, the first four lessons are not eligible for a refund. The remaining lessons are refundable provided that two-week's written notice is given.
3. If a student is sick, the lesson may be postponed. The student or their parents **must** call by **9:30 a.m.** on the day of the tutoring session. The missed lesson must be delivered within one week of the last previously booked and paid lesson. Missed lessons are non-refundable and may not be included in the calculation of any refund to be granted.
4. There are no refunds for lessons that are cancelled after 9:30 a.m. on the day of the tutoring session